

Navigation Buttons



- You will see navigation buttons at the bottom of each page.
- Use these buttons to move easily from one page to another.
- Clicking the first arrow (pointing upward) will bring return you to the course main homepage.
- The course units and their chapters will also be listed in a menu on the left hand side of the screen.

Things to Consider

- It isn't necessary to complete the online training toolkit in one sitting. If you don't finish the units, you can return to them later.
- The toolkit contains information that you may or may not be familiar with. Make sure to familiarize yourself with the suggested readings and other external resources.
- Retaking assessments is recommended as reviewing the material will help to reinforce your overall understanding of the topics.
- If you have any questions or concerns about the material presented in the online toolkit, please contact:
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Cultural Navigator Online Training Toolkit

Fall 2012



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Getting Started

Your Online Training Program

Welcome to Hartford Public Library's online training program for Cultural Navigators. In the next weeks, you will embark on a program to give you the training needed to effectively work as a Cultural Navigator with recently arrived immigrants and refugees.

Your Role as a Cultural Navigator

Being a Cultural Navigator requires knowledge of local resources, judgment, tact, and above all the ability to communicate effectively across cultures. This online training program, along with the in-class training that accompanies it, will help you develop and improve the skills you need as you assist your assigned newcomers integrate into their new communities.

How to Start

The online training toolkit is available at this link:

<http://hplmoodle.ccat.us/>

How to Login

Each time you use your online toolkit, you will be asked to enter a login name and password.

Your login name is: _____

Your password is: **HPL_Moodle1**

*Note: You will be asked to change your password the first time you log in.

How It Works

The Units

The online training program is divided into 11 units:

- How Do I Get Started?
- How Do I Become an Effective Mentor?
- What's It Like to Be a New Arrival?
- What are the Best Ways to Communicate with My New Family?
- How Can We Get Involved in the Broader Community?
- What Are the Legal Rights of Immigrants?
- What Laws Do We Need to Know?
- What Social Services Are Available for Immigrants?
- What Health Services Are Available?
- How do We Navigate the School System?
- What Have I Learned?

How Each Unit Works

Within each unit are a series of chapters, including an introductory quiz, suggested readings, and a review final quiz. Each unit will contain a series of critical incidents: made up but real-life examples of some challenges CNs and their newcomers might face. Also included are other kinds of exercises and interactive activities, videos, and external readings and resources related to the topic.

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