

**21<sup>st</sup> Century Community Learning Center Coordinator (Part-time):**

**Hartford Public Library** seeks creative and flexible individual for the coordination of the 21<sup>st</sup> Century CCLC Access program. Working with the Law & Government Academy's instructional coach, the 21ST CCLC program coordinator will provide leadership in planning, implementing and coordinating the 21st CCLC (before and after school) program at Hartford Public High Schools' Law & Government Academy.

Minimum requirements:

Bachelors Degree in education; previous teaching experience preferred.

Previous supervisory experience, preferably in an educational setting.

Previous experience coordinating youth development and youth enrichment programs.

Previous experience in customer service.

Bilingual preferred.

Full requirements, job description and application are available online at <http://hplct.org/about/job-openings> or Administrative Office, Hartford Public Library, 500 Main Street, Hartford, CT 06103. A completed signed application must be received in order to be considered for this position. **Position open until filled.**

Hartford Public Library requires a Criminal Background Check and Pre-employment Drug Testing on applicants who are selected as a finalist for the position. Applicants will be provided a copy of any positive drug test results. A criminal record does not necessarily eliminate you from employment with Hartford Public Library. Each conviction will be reviewed with respect to the offense, circumstances, seriousness and the position for which you apply. **E.O.E.**