



Immigrant Financial Capability Coach – Multiple Vacancies

Hartford Public Library is nationally recognized for its wide range of initiatives including immigration services, employment assistance, school partnerships and youth leadership training. Now celebrating its 127th year, Hartford Public Library remains at the forefront of redefining the urban library experience in the 21st Century with services designed for and by a diverse and dynamic city and region. With seven locations throughout the city, HPL is the catalyst for opportunities in education, civic engagement, intellectual enrichment and cultural development for tens of thousands of children, youth and adults every year. www.hplct.org.

The **Immigrant Financial Capability Coach** position is dedicated to connecting unbanked immigrant populations to mainstream financial institutions. Job responsibilities will include outreach and recruitment, financial coaching, and assisting with financial education workshops that will allow program participants to reach target financial goals, including increasing credit score, budgeting, saving, and asset development by the utilization of quality financial services.

Outreach and Recruitment

- Identifies venues to recruit unbanked program participants to meet grant quota deliverables
- Delivers a set quota of monthly presentations and/or poster sessions on banking assets building opportunity to target populations

Coaching and Retention

- Assists with the facilitation of the Savings and Credit Building Library Circles (SCBLC)
- Supports Financial Capability Specialist with participant goal setting and implementation
- Monitors attendance and responds to any barriers to retention

Data Management

- Assists in the collection and maintenance of files and data for participants including financial well-being assessments, credit reports, appointment notes and personalized action plans

To Apply Click Here: <https://www.indeed.com/job/immigrant-financial-capability-coach-multiple-vacancies-d50248af8c337f09>

Newly hired employees of the Hartford Public Library must present proof of receipt of a COVID-19 vaccination and may not begin employment at the Library until proof of vaccination (two doses of either the Pfizer or Moderna vaccines or one dose of the Johnson & Johnson vaccine). Booster vaccinations may be required in the future. The Library may consider exemptions for prospective employees who cannot become vaccinated

due to a qualifying medical condition or a sincerely held religious belief. Candidates who receive a conditional offer of employment and who seek a medical or religious exemption to the Library's vaccination policy will be provided with additional instructions at the time of the conditional offer. Testing requirements and/or additional PPE requirements may apply to unvaccinated employees.

Hiring Range: \$23-25 DOE

Hartford Public Library is an Equal Opportunity Employer.