

Appointment Checklist N-400

ALL APPLICANTS

- Green Card
- Driver's License or State ID
- ALL passports from your country; if you can't locate older ones, bring the most recent.
- Federal tax returns from the past 5 years. Download and complete form 4506-T or form 4506T-EZ <http://www.IRS.gov/transcript> and mail it to IRS to request your transcript.
Tel. 800-908-9946 and follow voice prompts. **In-person:** 135 High Street, Hartford.
- Completed *Consultation Information Form* **OR** N-400 Form to the best of your ability.
- If applicable copies of any previous immigration paperwork.
- If applicable information regarding any arrests. CT Superior Court Records Center 111 Phoenix Ave., Enfield. Tel. 860-741-3714 <http://www.jud.ct.gov/Publications/es183.pdf>

APPLICANTS MARRIED, DIVORCED AND/OR WITH CHILDREN

In addition to the above please bring the following documents (originals or copies)

- Your Birth Certificate
- Divorce Decree(s)
- Marriage Certificate(s)
- Birth Certificates of your children under 18
- Green card numbers of all your children and spouse

FEE WAIVER APPLICANTS:

- Budget Sheet.** Your eligibility for a fee waiver depends on your income and / or level of benefits which may include: SNAP, Section 8, cash assistance and Medicaid. You must include a *Budget Sheet* from the CT Dept. of Social Services in your application to be considered for a fee waiver. <https://www.connect.ct.gov>

Your appointment is with: _____

Day: _____ **Date:** _____ **Time:** _____

Location: 500 Main Street, Hartford **Staff initials** _____

PLEASE CALL: 860-695-6337 IF YOU NEED TO CANCEL OR RESCHEDULE

NOTE: We anticipate completing and submitting your application within 14 business days as long as our legal staff have received ALL requested documents.