

## **Application Process customized for applicants residing in Connecticut**

### **1. Obtain an Application for Naturalization (Form N-400)**

### **2. Collect the necessary documents to include with your application.**

- **Photographs** Required photos can be taken at Hartford Public Library, 500 Main Street, conveniently located across the street from the USCIS Field Office.
- **Puerto Rican Birth Certificates** USCIS will not accept any certified copies of Puerto Rican birth certificates (PRBC) issued before July 1, 2010 for the purpose of establishing eligibility for immigration benefit petitions and applications.
- **Tax Records** Citizenship applicants may be required to furnish OFFICIAL copies of your tax records.

For records from *Connecticut Department of Revenue Services*, you are required to fill out a "Request for Copy of Filed Return" LGL 002 form, available at [www.ct.gov/drs](http://www.ct.gov/drs) . FAX the completed form to: (860) 297- 4929 or hand deliver/mail to: Connecticut Department of Revenue Services, 25 Sigourney St. Hartford CT 06106-5032. Phone: 1-800-382-9463 (In-State) 860-297-5962 (TDD/TT Users only call 860-297-4911) Turn over time is approximately two weeks.

For records from *U.S. Department of Internal Revenue Services*, you are required to fill out form Request for Transcript of Tax Return 4506-T, available at [www.irs.gov/formspubs](http://www.irs.gov/formspubs). Fax the completed form to (215) 516-2931 or mail to: RAIVS TEAM, DP SE 135, Philadelphia, PA 19255-0695. For individual tax questions call 1-800-829-1040 for business tax questions call 1-800-829-4933. For individual tax questions call 1-800-829-1040 for business tax questions call 1-800-829-4933.

### **3. Send your application, photos, documents, and fee to the appropriate Service Center having jurisdiction over your place of residence.** Connecticut residents send their N-400 application to:

USCIS Dallas Lockbox Facility  
U.S. Citizenship and Immigration Services  
P.O. Box 660060, Dallas, TX 75266

### **4. Getting Fingerprints**

After a few weeks, USCIS will send you a letter of confirmation and a letter that tells you when and where you need to get your fingerprints. USCIS Application Support Center for Connecticut applicants is located at: 467 Silver Lane, East Hartford

## **5. Being Interviewed**

After several months you will get a letter from USCIS telling when and where to go for your interview. Connecticut applicants' interviews will be conducted at the

U.S. Citizenship and Immigration Services Field Office  
450 Main Street, Hartford

## **6. After your interview, your application for citizenship will be granted, denied, or continued.**

## **7. Taking the Oath**

If your application is approved, you must attend a ceremony, take the Oath of Allegiance to the United States and then receive your Certificate of Naturalization. CIS will notify you by mail of the time, date, and location of your ceremony.

## **8. Obtaining a U.S. Passport**

You can obtain a U.S. passport soon after your naturalization ceremony. A passport serves as evidence of citizenship and is easier to carry around than a Certificate of Naturalization. In addition, if you lose your Certificate of Naturalization, it can take up to one year to receive a new one.

You can apply for a U.S. passport immediately after your interview at Hartford Public Library, 500 Main Street. For more information on obtaining a passport [click here](#)