



**Minutes
of the Board of Directors Meeting
February 6, 2025
Noon**

Present: David Barrett, *Chair*; Rick Costello, *Treasurer*; Carlos Galdamez; Floyd Green, III; Steve Harris; Sara Lashetski; Patsy Mundy; Mark Overmyer-Velazquez; Margaret Sweetland Patricelli; Phyllis Shikora; Timothy Sullivan, Jr.; Karen Taylor, and Tyrone Walker.

Also Present: Bridget E. Quinn, President and CEO; Gwen Cannon, Human Resources Director; Leticia Cotto, Chief Administrative Officer; Gina Federico, Director Corporate & Foundation Relations; Marie Jarry, Chief Operating Officer; Homa Naficy, Executive Director, The American Place; Gilda Roncari, Donor Relations Director; Mary Tzambazakis, Chief Financial Officer and General Counsel; Andrea Figueroa, Senior Executive Assistant, and Karl Fisher, Finance Director.

1. Call to Order

Chair David Barrett called the meeting to order at 12:02 p.m.

2. Consent Agenda

Board action: Motion was made to approve the consent agenda that included minutes of the December 5, 2024 Board of Directors meeting; minutes of the December 19, 2024 Downtown RRR Capital Campaign Committee meeting, and minutes of the January 30, 2025 Executive Committee meeting. The motion was moved by Steve Harris and was seconded by Phyllis Shikora. The motion carried.

3. Mission Moment

Ms. Quinn introduced Michael Elder, Assistant Director of Teen and Young Adult Services. Mr. Elder gave a presentation on the various programs YOUMedia offers to all students. Programs include virtual reality, PlayStation 5, Driving Simulation, and esports. It also provides mentorship and driver's education. The program's goal is to provide a support system for students to succeed in their next stages of life such as driving and financial literacy.

4. President and CEO's Report

The President and CEO's 2nd QT report was distributed in advance. Ms. Quinn shared some highlights: Ms. Quinn discussed the financial performance of the organization highlighting that several revenue lines were trending below budget. The café rental and room rental were down due to the delay in the reopening of the Downtown Library. The Digital Library Lab has a large contract with the City of Hartford which is anticipated to be executed by the end of the fiscal year. One impact of the team's work was the discovery of the deed for Riverside Park. Maureen Heher was able to find it in the archives which significantly aided the riverfront recapture project.

Ms. Quinn reported on the Library's response to the new Presidential Executive Order, emphasizing the need for preparedness and communication with the community. She mentioned that the Library has not changed its commitment to diversity, equity, and inclusion and the Library has protocols in place for interactions with law enforcement.

The Board discussed interest in the formation of a working group to address these issues.

5. New Business

HPL Studios Formation

Ms. Quinn talked about the HPL Studios Formation as a subsidiary to provide more flexible ways of operating, including staffing models, revenue generation, and workplace rules.

Board action: Motion was made to approve the HPL Studios Formation. The motion was moved by Tyrone Walker and was seconded by Floyd Green. The motion carried. Tim Sullivan Jr., abstained.

Materials and Lending Policy and Suspension Policy

Ms. Quinn discussed the policies separating the procedures from the policy and giving staff more flexibility to make suspension decisions and use of restorative justice practices.

Board action: Motion was made to approve the Materials and Lending and the Suspension Policies. The motion was moved by Karen Taylor and was seconded by Phyllis Shikora. The motion carried.

Non-Public Spaces Policy

Ms. Quinn discussed the Non-Public Spaces Policy focusing on interacting with law enforcement concerns.

Board action: Motion was made to approve the Non-Public Spaces Policy. The motion was moved by Karen Taylor and was seconded by Tyrone Walker. The motion carried.

6. Executive Session

The Board of Directors entered executive session at 1:27 p.m. to discuss a personnel matter. The Board returned to regular session at 1:50 p.m. No votes were taken.

With no other business, the meeting adjourned at 1:50 p.m.

Respectfully submitted,
Bridget E. Quinn
President and CEO