

**Minutes  
of the Board of Directors Meeting  
June 2, 2022  
8:00AM  
Zoom**

Present: David Barrett, *chair*, Ana Alfaro, *secretary*, Melvyn Colon, Andréa Comer, Gregory Davis, Carlos Galdamez, Steve Harris, Suzanne Hopgood, Sara Lashetski, Antonio Matta, Sarah Needham, and Dan O’Shea.

Also Present: Bridget E. Quinn, president and CEO; Leticia Cotto, customer experience officer; Marie Jarry, director of Public Services; Homa Naficy, executive director, The American Place; Diana Smith, director of Human Services; Gilda Roncari, donor relations director; Mary Tzambazakis, Chief Administrative Office; Karl Fisher, finance director; Andrea Figueroa, senior executive assistant, and Nygel White, program production and engagement coordinator.

**1. Call to Order**

Chair David Barrett called the meeting to order at 8:01 a.m.

**2. Consent Agenda**

**Board Action:** Motion was made to approve the consent agenda that included minutes of the April 7, 2022, Board of Directors meeting; minutes of the April 5, 2022, Governance Committee meeting; minutes of the April 20, 2022, Finance Committee meeting; minutes of the April 21, 2022, Albany Expansion Task Force meeting; minutes of the April 29, 2022, special meeting of the Board of Directors, and minutes of the May 26, 2022, Executive Committee meeting minutes. The motion was moved by Suzanne Hopgood and seconded by Greg Davis. The motion carried.

**3. President and CEO’s Report**

Ms. Quinn shared a draft outline of HPL Studios and where things are with the planning. The way people consume information and use, or store information is rapidly changing and evolving. This concept will leverage the technical and creative resources of HPL to produce films, documentaries, podcasts, digital photography, AR and VR experiences system wide. This organizational structure will be similar to the Digital Library Lab.

#### 4. **Board Chair's Report**

Mr. Barrett attended the Swift Factory community event on May 25 and shared how it was an uplifting experience. There were about 30 or so in attendance and many great ideas were shared from the community and the excitement people had that a new library is coming soon.

**Board Action:** A motion was made to have Carlos Galdamez join the Finance Committee. The motion was moved by Steve Harris and seconded by Andréa Comer. The motion carried.

#### 5. **Mission Moment**

Ms. Quinn introduced Nygel White to give a quick overview of HPL's new music streaming platform *The Beat*.

Nygel shared a preview of a new initiative of the making of *The Beat* showcasing Hartford based artists. This platform will allow those people to expand their understanding of digital literacy and how to function every different platform leading them to different results and creating resources and other opportunities.

#### 6. **Committee and Task Force Reports**

- **Albany Expansion Task Force:**

The part of the Albany Project that is active right now is with the City of Hartford's Development Services. They will take the lead on the remediation and stabilization of the current structure. They are engaging the architect and engineers on the construction pieces. That is phase one.

- **Barbour Street Task Force:**

Process is moving forward as there are many moving parts between Community Solutions, HPL, EDA, etc. The actual design is moving along and schematics from Silver Petrucelli/MSS is fabulous and once they make their final tweaks it will go back out to the community. Moving forward with engaging a capital project manager.

#### 7. **New Business**

There was no new business to report.

## 8. Other Business

### *Approval of the FY2022-23 HPL Holiday Calendar*

**Board Action:** A motion was made to approve the HPL Holiday Calendar of FY22-23. Antonio Matta moved and seconded by Suzanne Hopgood. Motion carried.

### *FY23 Budget*

**Board Action:** A motion was made to approve the FY23 Budget. Greg Davis moved and seconded by Steve Harris. Motion was approved unanimously.

### *Whistleblower Policy Updates*

**Board Action:** A motion was made to approve the updated Whistleblower Policy. Steve Harris moved and seconded by Greg Davis. Motion carried.

## 9. Adjournment

**Board Action:** With no other business, a motion was made to adjourn the meeting at 9:17 a.m. Motion was moved by Steve Harris seconded by Andréa Comer. Motion carried.

Respectfully submitted,  
Bridget E. Quinn  
President and CEO