



**Board of Directors Special Meeting
Minutes
Thursday, 29 June 2017
Downtown Library
Noon-1:30PM**

Present: Arunan Arulampalam, David Barrett, Amy Barron, Andrea Comer, Gregory Davis, Andrew Diaz-Matos (phone), Marc DiBella, Phyllis Shikora (phone), and Geraldine Sullivan (phone).

Also Present: Bridget Quinn-Carey, chief executive officer, Leticia Cotto, customer experience officer; Brenda Miller, executive director, Hartford History Center; Homa Naficy, chief adult learners officer; Karl Fisher, finance director; Carol Poehnert, human resource director; Don Wilson, marketing and communications director; Juliana Koo, TDC Consultant; and Andrea Figueroa, senior executive assistant.

Absent: Ana Alfaro, Melvyn Colon, Miguel Correa, Stephen Goddard, Edward Keith, and Antonio Matta.

1. Call to Order

President Gregory Davis called the meeting to order at 12:10 p.m.

2. Review of final Strategic Plan

This meeting is the final presentation of the strategic plan to review the results of the focus groups and is a decision point for the Board to think about how to proceed with the strategic plan and the direction of the Library.

There have been a number of presentations made to different community groups to discuss operational scenarios.

The Board reviewed detailed data and criteria relative to each branch and the City as a whole.

Board Action: A motion was made to adopt the Strategic Planning Committee's recommendation to consolidate Goodwin, Blue Hills, and Mark Twain with reduced service at Ropkins with the understanding that when a new facility is opened in the Northeast of Hartford, Ropkins would be fully consolidated in that site, and with the understanding that hours and services would be enhanced at the remaining branches, and that capital planning will commence to construct a new facility in the northeast section of Hartford and for other related capital needs. Motion moved by David Barrett and seconded by Gerri Sullivan. Motion was approved unanimously.

Next steps is communicating the news with staff and making strategic calls with elected officials, key stakeholders, and partners. The public announcement will be made on Monday, after a special staff meeting to announce the changes.

Board Action: With no other business, a motion to adjourn at 1:35 p.m. Motion was approved.

Respectfully submitted,
Bridget Quinn-Carey
Chief Executive Officer
Acting Secretary