



Small Nonprofit Information Fair FAQ

- Who:** For small nonprofit organizations with annual budgets under \$200,000
- What:** Meet one-on-one with representatives of area nonprofit support organizations (see list below) to address key issues for your nonprofit organization - answer general questions and identify resources or next steps to strengthen your organization.
- When:** 9:00 a.m. – 12:00 noon, Wednesday, May 22, 2019
- Where:** Center for Contemporary Culture, Main Level, Hartford Public Library

Register in Advance: Email your contact information to: nonprofitslearn@hplct.org. Complete attached organizational profile and bring it with you to the Information Fair on May 22.



Small Nonprofit Information Fair - Participating Nonprofit Support Organizations Frequently Asked Questions (FAQs)

Organization	Topics
Community Accounting Services	<ul style="list-style-type: none"> • What is a Pro Forma and what story does it tell? • Why quantify outcomes in grant writing and reporting? • What is a fiduciary responsibility?
Connecticut Humanities	<ul style="list-style-type: none"> • What are the humanities? • What types of projects and organizations do CTH grants support? • What is StEPs-CT and how can it help my organization? • What CTH digital resources might help my organization?
Connecticut Urban Legal Initiative	<ul style="list-style-type: none"> • Help with compliance issues • Guidance to start up new nonprofit • General legal concerns
Connecticut League of History Organizations	<ul style="list-style-type: none"> • Management concerns for all-volunteer and small organizations • Board governance and finding funding sources • Development support for heritage professionals
CT Community Nonprofit Alliance	<ul style="list-style-type: none"> • Professional development and educational opportunities • Access to member services such as group purchasing • Finding affordable, discounted business services and vendors specializing in nonprofits.
Greater Hartford Arts Council	<ul style="list-style-type: none"> • Funding for arts organizations and public arts events • Development opportunities for arts professionals • Opportunities for artists and volunteers to become involved in Make Music Hartford and other Arts Council initiatives
Hartford Foundation / Nonprofit Support Program (NSP)	<ul style="list-style-type: none"> • Organizing our board to be more effective • Assessment and planning; and getting help from a consultant • Funding for small organizations
Hartford Public Library	<ul style="list-style-type: none"> • Finding fundraising resources • Workshops on grant writing, starting a nonprofit or board responsibilities
Leadership Greater Hartford	<ul style="list-style-type: none"> • Help finding board members • Leadership development and networking • Help with strategic planning
Local Initiatives Support Corporation (LISC)	<ul style="list-style-type: none"> • What is community economic development? • How does affordable housing development work? • How can my organization get involved with either?
National Executive Service Corps (NESC)	<ul style="list-style-type: none"> • Creating and maintaining an effective Board • Organizing to achieve optimal results • Management & governance issues in the early years
Pro Bono Partnership	<ul style="list-style-type: none"> • Considerations for starting a new nonprofit • Corporate governance • Legal rules that apply to nonprofits
SCORE	<ul style="list-style-type: none"> • Validating the Idea, and Creating a Business Plan • Various Workshops • Finding ways to fund the startup
Small Business Administration	<ul style="list-style-type: none"> • Business planning • Financial management practices
UCONN Nonprofit Leadership Program	<ul style="list-style-type: none"> • MPA, MPP and MASR graduate degree programs • Online Graduate Certificate in Nonprofit Management • Internships and Encore Fellowships • New – Public Service Executive Leadership Collaborative program

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Nonprofit Organizational Profile
 Complete and bring with you on May 22!

Organization Name: _____

Organization Address	
Contact Person	Name: _____ Position/Title: _____ Email Address: _____
Organization Mission	
Is your organization incorporated?	Yes No If “Yes”, date of incorporation: _____
Does your organization have 501(c)(3) status?	Yes No If “Yes”, date of 501(c)(3) award: _____
Annual Budget Size	\$ _____
Board and Staff	Number on Board: _____ Number of Paid Staff: _____ Position Titles: Number of Volunteers: _____
Have By-Laws?	Yes No Need Revision
Type of Support You Are Seeking OR Problem You are Hoping to Solve	