



Board of Directors
Meeting Minutes
Thursday, December 3, 2015
8:00AM-9:30AM
Downtown Library

Present: Luke Bronin (phone), Julio Concepcion, Greg Davis, Andrew Diaz-Matos (phone), Marc DiBella, Anne Melissa Dowling (phone), Stephen Goddard, Jack Godsill, Connie Green, Edward Keith, Thea Montañez, and Gislaine Ngounou.

Also present: Matthew Poland, chief executive officer; Mary Billings, chief public services officer; Homa Naficy, chief adult learner officer; Mary Tzambazakis, chief administrative officer; Andrea Figueroa, senior executive assistant, and Martha-Rea Nelson, library assistant.

Absent: Ana Alfaro

1. Introduction:

President Gregory Davis called the meeting to order at 12:10 p.m.

2. Consent Agenda

All documents were sent to the Board in advance.

Board Action: Motion was made and seconded to approve the consent agenda that included the minutes of the October 1, 2015 board meeting, the transition committee minutes of October 23, 2015, transition committee minutes of November 3, 2015, governance committee minutes of November 19, 2015, and financial health committee minutes of November 24, 2015. The motion was approved.

3. Executive Session

Board Action: Motion was made and seconded to move into executive session to discuss executive transition at 12:12 p.m. The motion was approved.

Board Action: President Davis reconvened the regular meeting at 12:30 p.m.

3. Presentations

Boundless

Hartford Public Library and Hartford Public Schools have worked for 18 months on this important partnership called *Boundless* to help support children and families in the following categories:

- School Readiness
- Library Services and Access
- Programming for Students and Families
- Intervention Programs and Services

Boundless is now a formal agreement with Hartford Public Schools and will be kicked-off on Monday, December 14 at the Rawson School Library.

4. New Business

Retail Shop

The Library has looked into new ways of increasing revenue and decided to start a small shop called *Beyond Words*. This shop will start modestly in selling a few items such as a limited edition of a glass ornament featuring the front façade of the library; a magnet and a mug of the fish tank by Tao Labossiere; a magnet of the top two popular library cards, and magnets of three sculptured pieces: Wallace Steven's Statue, Julia Sculpture, and Rafael the Angel of Peace.

The Hartford History Center has an agreement with a group called Art for Museums. This vendor will take digitized copies of the Hartford Collection's holdings and sell them to customers who want framed copies. The Library will receive a portion of each sale.

5. Other Business

Pledge FY 2015-16

The pledge form for Board annual giving FY2016 was distributed to all board members. Mr. Davis asked that all members complete the form and get their pledges in before June 30, 2016. The minimum ask for each member is \$1,000.

Election of new Board Members

Mayor-elect Luke Bronin and council-elect Julio Concepcion have resigned as of December 1, 2015. With the two resignations, the Governance Committee proposed two new members Arunan Arulampalam and David Barrett. A third recommendation is Gerri Sullivan who stepped down back in 2013 but is interested in rejoining the board again.

Board Action: Motion was made and seconded to approve the recommendations of Arunan Arulampalam, David Barrett and Gerri Sullivan to complete open terms. The motion was approved.

Extension of Current Strategic Plan

Mary Tzambazakis made a request that the Board of Directors extend the date of current strategic plan from 2015 to 2016. This would also allow for the new CEO to be in place and the new draft of strategic plan in place by January 2017.

Park Street Status

The State Library has approved the \$1M for the new program subject to bonding at the State level. In order to seek bonding, HPL needs to let the State know if the municipal funding is available to complete the project.

Uconn Update

Project is moving forward. Terms of agreement have been signed. Draft created of formal operating construction agreements. HPL has to go to council to approve the use of the building and the term of the agreement. Uconn wants to start building and refurbishing the Library in the middle of 2016. School will be ready to open in September of 2017.

Board Action: With no other business, a motion was made and seconded to adjourn the meeting at 1:40 p.m. The motion was approved.

Respectfully submitted,

Matthew K. Poland,
Acting Secretary