



Board of Directors
Meeting Minutes
Thursday, October 1, 2015
8:00AM-9:30AM
Downtown Library

Present: Ana Alfaro, Luke Bronin (phone), Julio Concepcion, Greg Davis, Andrew Diaz-Matos, Anne Melissa Dowling (phone), Stephen Goddard, Connie Green (phone), Edward Keith (phone), and Thea Montañez.

Also present: Matthew Poland, chief executive officer; Mary Billings, chief public services officer; Mary Tzambazakis, chief administrative officer; Andrea Figueroa, senior executive assistant, and Karl Fisher, finance director.

Absent: Marc DiBella, Jack Godsill, and Gislaine Ngounou

1. Introduction:

Interim President Gregory Davis called the meeting to order at 8:10 a.m.

2. Consent Agenda

All documents were sent to the Board in advance.

Board Action: Motion was made and seconded to approve the consent agenda. The motion was approved.

3. Presentations

YOUmedia's One Year Anniversary

Tricia George gave an update on YOUmedia's first year. Some of her highlights are:

- Partnerships, are key to successful growth in particular with University of Hartford and Uconn.
- YOUmedia offers a dozen programs a week, everything from 3D modeling to video production.
- Received a Sparks grant, allowing to build out a skills-tracking program to tracking 16 different skills in the categories of creativity, critical thinking, and self-management.
- Social Enterprise Experience, teaching youth to become financially sustainable.

Activities for Summer Learning

The focus is no longer on summer reading alone, rather a curriculum for learning. Record number of activity this year was 6,000 compared to about 300 in past years.

Mary Billings presented some highlights of the summer learning program this year:

- In the Parent/Child programs ages 0-5, 38% increase in the number of programs given.
- Bigger success in ages 6-12, with the new school collaboration in Goodwin Zone, and with a designated coordinator working with HPL team, has increased registration by 50%. With school collaborations, we were able to build relationships that will continue to grow.

Statistics show that 67% of children are not ready for pre-k (national average of 44%). Seventy percent of our schools are without libraries or media specialists. Public libraries cannot fill that gap but together we are working on providing greater access to kids and their families to digital and literacy resources in non-traditional ways. Two new collaborative zones will be kicked-off in a week.

4. New Business

Career On-line High School

This program provides a scholarship opportunity to adults aged 25 and older who cannot get free diploma services. Many students can graduate in as few as 4 to 6 months by transferring in any previously earned high school credits.

Beanstack

An online portal that offers free personalized recommendations. It's an overlay of the beanstack software technology on to our catalog that allows people to explore and grow a very diverse collection for youth. Beanstack was created by Zoobean.

5. Other Business

Annual Meeting – October 13, 2015

The annual meeting is scheduled for Thursday, October 13 at 6:00PM. Notices will be sent out September.

A draft agenda was distributed in advance. The presentation at the end of the business meeting this year will be about the building projects. The annual report will be released at

the meeting. The annual report will be a key factor in the year-end annual fundraising program.

Thea Montañez will submit a Governance report to the corporators. One of the items is to extend Greg Davis' term. He has served two full 4 year terms and the bylaws do not allow that he continues on the board. A resolution will be introduced to consider allowing Greg to serve through the CEO transition process. The second item is to renominate both Ana Alfaro and Andrew Diaz-Matos terms to a second term.

Resolution on Banking

Resolution from Bank of America adding a third person, Mary Billings to approve invoices as needed paid directly from the endowment.

Action: Motion was made and seconded to approve the resolution from Bank of America. The motion was approved.

6. Executive Session

Board Action: Motion was made and seconded to move into executive session to discuss executive transition at 9:00 a.m. The motion was approved.

Board Action: Interim president Davis reconvened the regular meeting at 9:30 a.m.

With no other business, a motion was made and seconded to adjourn the meeting at 9:30 a.m. The motion was approved.

Respectfully submitted,

Matthew K. Poland,
Acting Secretary