

**Adult Learner Assistant (part-time): Hartford Public Library** seeks creative and flexible individual for Adult Learner Services. Responsibilities: providing classroom and online educational support; community outreach; data collection and tabulation; and U.S. Passport Services. Minimum requirements: Bachelors Degree or equivalent experience required. Bilingual: English/Spanish. In accordance with U.S. Department of Homeland Security directives this position requires possession of U.S. citizenship. Full requirements, job description and application are available online at <http://hplct.org/about/job-openings> or Administrative Office, Hartford Public Library, 500 Main Street, Hartford, CT 06103. **Applications accepted until filled.**

Hartford Public Library requires a Criminal Background Check and Pre-employment Drug Testing on applicants who are selected as a finalist for the position. Applicants will be provided a copy of any positive drug test results. A criminal record does not necessarily eliminate you from employment with Hartford Public Library. Each conviction will be reviewed with respect to the offense, circumstances, seriousness and the position for which you apply.