

**Minutes of the Meeting
of the Board of Directors
HARTFORD PUBLIC LIBRARY
June 3, 2010**

Present: William Breetz, Gregory Davis, Anne Melissa Dowling, Stephen Goddard, Connie Green, William Large, Enid Rey, Annette Sanderson, Geraldine Sullivan, Carlos Valinho, and Shawn Wooden.

Also present: Irene Iwan, chief technology officer, Mary Crean, chief development officer, and Julio Molleda, chief financial officer.

Absent: Michael Gannon, Thea Montañez, Brad Noel, Romulo Samaniego, Paul Shipman, and chief executive officer Matt Poland.

1. **Introduction:** President Greg Davis called the meeting to order at 12:10 p.m.

2. **Approval of Minutes**

Board Action: Motion to approve the minutes of the March 4, 2010 meeting was made and seconded.

3. **Committee Reports**

Development - Mary Crean, chief development officer, reviewed the Development Committee report and provided updates on grant revenue. To date, pending grants total \$1,138,570.00 – \$1,200,570. A grant for \$200,000 was submitted to the Bank of America on 6/1/10. Twelve grants totaling \$172,543.00 have been awarded. The library was awarded 3 Library Services and Technology Act (LSTA) grants, a Wachovia Wells Fargo grant and a grant from the Connecticut Commission on Culture & Tourism. 2009/10 grants to date total \$583,906.00. Individual giving reached \$59,532.32 as of 5/31/10.

Ticket sales for One unforgettable Big Summer Night total \$16,355. Board member Geraldine Sullivan commended Mary Crean for running a very efficient operation.

Finance - The First Quarter 2010 report was distributed in advance. Board member Anne Melissa Dowling reviewed the packet. The total value of the Hartford Public library portfolio is \$13.5m. She reported the portfolio is generally performing very well and explained impact of market conditions. The Finance Committee has decided to maintain more conservative investments. She also reported that the committee will create bylaw language to enable the Board to react quickly to market conditions in an emergency. The committee will meet 6/15/10 to look at the impact of inflation should quick changes be required. Board

member William Breetz inquired about fees paid to fund managers. Board member Anne Melissa Dowling reviewed the fee schedule on p.35 of the report.

Nominating - Board member Connie Green reported on the Nominating Committee meeting for Brad Noel. She reported there is currently 1 Board vacancy and several corporator vacancies. The committee recommends acting affirmatively to recruit more Hartford minority residents as corporators and asked for further suggestions. Board member William Large pointed out that out of 150 corporators, approximately 30 attend annual meetings. President Greg Davis suggested thanking corporators at the end of the year for their work. Board member Connie Green moved to endorse the two nominations for corporators Emma Rose and Ann Cronin. The motion was seconded and approved. The new corporators will be introduced at the annual meeting on October 14, 2010.

Strategic Planning

The Strategic Planning Progress report was distributed in advance. Board member Geraldine Sullivan reviewed the report. The committee meets 2 hours each month and is very impressed with the work of the consultant. She encouraged board members to participate in upcoming focus groups. President Greg Davis asked if the project was on schedule; she replied affirmatively.

4. Chief Executive Officer's Report

The Chief Executive's report was distributed in advance.

Board member Geraldine Sullivan commented that there is an incredible amount of activity at the library and she appreciates all the positive news.

5. President's Report

President Greg Davis presented a brief report. On the strategic planning process, budget and development goals at the library staff meeting. He stated the staff meetings are going very well and are important for him as well as for the staff. He reported on the good news of the budget being adopted at the council meeting and stated Matt Poland and Julio Molleda did a tremendous job. Marian Amodeo, currently Director of the Lucy Robbins Welles Library in Newington, will start July 6, 2010 as the library's chief public services officer. Marian will be responsible for leading all library operations. Board member Geraldine Sullivan commented on the interview. President Greg Davis thanked Board member Thea Montañez and Mary Crean, chief development officer, for their excellent work on the OBSN event.

6. Other Business

President Greg Davis moved to adopt the proposed Holiday Calendar 2010-11. The Holiday Calendar was passed as submitted.

7. New Business

Mary Crean, chief development officer, reported that the opening reception for “Hartford Treasures: Art and Artifacts on the **ArtWalk**,” is Friday, June 4 from 6:00-8:00 p.m. and invited Board members to attend. The exhibit will be on display from June 4 - September 30, 2010.

The meeting adjourned at 12:55 p.m.

Respectfully submitted,
Matthew K. Poland, Acting Secretary