



Board of Directors
Meeting Minutes
Thursday, February 5, 2015
8:00AM-9:30AM
Downtown

Present: Ana Alfaro, Luke Bronin, Julio Concepcion, Andrew Diaz-Matos (phone), Marc DiBella, Anne Melissa Dowling, Stephen Goddard, Connie Green (phone), and Thea Montañez (phone).

Also present: Matthew Poland, chief executive officer; Mary Billings, chief public services officer; Donna Haghighat, chief development officer; Brenda Miller, chief cultural affairs and public programming officer; Mary Tzambazakis, chief administrative officer; Andrea Figueroa, executive assistant, Karl Fisher, finance director, and Richard Frieder, community engagement Director.

Absent: Greg Davis, Jack Godsill, and Edward Keith.

1. Introduction:

President Anne Melissa Dowling called the meeting to order at 8:05 a.m.

2. Consent Agenda

Board Action: Motion was made to approve the minutes of the December 4, 2014 meeting. The motion was seconded and approved.

Board Action: Motion was made to approve the Development and Financial Health Committee Reports. The motion was seconded and approved.

3. HPL Stats vs CT Libraries

Mr. Poland presented a performance report juxtaposing HPL's performance with other urban libraries in CT. The State Library collects the statistics. Hartford Public Library is doing well against other libraries.

4. Libraries Transforming Communities (The Harwood Project)

An HPL team has been working with a cohort of nine other libraries across the country on a process of reimagining and implementing a new approach to community engagement and change. The team consists of Matt Poland, Corey Fleming, Brenda Miller, Homa Naficy, and

with Richard Frieder (as the lead). This project lasts for 18 months, put together by the American Library Association in collaboration with the Harwood Institute for Public Innovation and funded by the Gates Foundation. The purpose of this project is to help libraries learn how to “turn outward” more effectively towards the community. By asking residents about their aspirations for their own community and by looking for ways to work together with the community in helping achieve those aspirations change can be managed by the community participants themselves. Work on this project has begun in the North End communities.

Ms. Dowling asked to have a future board meeting dedicated to learn and discuss more findings of the LTC Project.

5. Other Business

Budget FY 2016

Ms. Tzambazakis presented the topline budget for FY 2016. The Library received instructions from the City for the budget, due on March 13, 2015. The budget for the Library is comprised of two separate accounts (operating and grants/other revenue) and together consolidated makes the total budget. The municipal contribution is \$8.2M and the remainder is non-city funds that are comprised of various funding sources.

UCONN Update

The Library is reviewing the draft agreement of terms which will also be reviewed by an outside attorney for the Library and the City’s corporation counsel, then on to UCONN for their review. The floor design plans have been completed.

Conflict of Interest

As part of the annual audit process every board member and senior members of the organization must complete a Conflict of Interest Statement. Completed forms are due to the Administrative Offices by week of February 9, 2015.

Hoffman Resolution

Mr. Brad Hoffman has offered to give the library a van for early childhood outreach work throughout the City. The Library will lease the vehicle and be reimbursed for lease payments by the Hoffman Group.

Board Action: Motion was made to accept the resolution pending a satisfactory explanation of the terms to the board president. The motion was seconded and approved.

6. **Adjourn**

Board Action: Motion was made to adjourn at 9:25 a.m. The motion was seconded and approved.

Respectfully submitted,

Matthew K. Poland,
Acting Secretary