

HARTFORD PUBLIC LIBRARY / COMMUNITY SOLUTIONS

REQUEST FOR QUALIFICATIONS (RFP)

ARCHITECTURAL DESIGN SERVICES

Addendum 1, February 4, 2022

| RFP Questions | Response |
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| 1 What is the anticipated budget or budget range, hard cost, for the project(s)? | Construction budget is as follows: Hartford Public Library - \$4.5M Community Solutions - \$1.5M |
| 2 Is FF&E for HPL included in that budget, even if its listed as an additional service? | The Construction budget includes Tel/Data, but does not include FF&E. Community Solutions does not need FF&E services. FF&E budget for HPL is \$275,000. HPL will purchase the computer and AV equipment directly. |
| 3 Phase durations are short and there is no identified time for departmental or other jurisdictional review/approval periods between phases. Do you expect work will continue to the next phase prior to such reviews/feedback? For example, the contract will begin on 3/15/22, and Programming/Pre-Design & SD is complete in 5 weeks on 4/22/22 at which time documents are submitted for P&Z for the 5/24/22 hearing. Then Design Development is scheduled to be complete 5/20/22, prior to the P&Z earliest possible hearing date. Will work for Design Development begin on 4/23/22 regardless of the P&Z submission hearing date in May? | HPL & CS have been in contact with P&Z and do not anticipate any significant issues to come up during the process given the widespread community support for the project. Design development will continue while P&Z application is being reviewed. HPL & CS have also been in contact with SHPO and have specific guidelines for the space which will be provided to the design team. Construction documents will continue while the SHPO/NPS application is being reviewed. EDA review will occur at 90% CDs and run concurrently with CS/HPL review of the bid package. Project will not be bid until SHPO/NPS & EDA have approved the project. |
| 4 The fee is to be submitted in two parts: HPL and CS offices. Will this work be bid/built as separate phases, or bid/built as one phase? In other words, will 2 sets of bid documents and independent construction schedules be required? | Projects will be designed, bid and built concurrently. EDA is funding the 2nd floor of the HPL space and the CS work, and wants this work as a stand alone bid package. The 1st floor of HPL space will be a separate bid package, but will be bid concurrently and one contractor will be awarded both packages. |
| 5 Will HPL or CS be responsible for community engagement advertisement, web hosting, and physical hosting, or will the design team need to provide this? | HPL & CS will be responsible for community engagement advertisement, web hosting, and physical hosting. |

