

HARTFORD PUBLIC LIBRARY / COMMUNITY SOLUTIONS

REQUEST FOR QUALIFICATIONS (RFP)

ARCHITECTURAL DESIGN SERVICES

Addendum 2, February 11, 2022

RFP Questions	Response
1 Can you clarify what you mean by 15 pages? Is that 15 total pages (sides) of content, or 15 pieces of paper with up to 30 sides of content?	15 pages, 30 sides of content.
2 Are resumes and section dividers included in the 15-page limit?	Resumes, portfolio examples of similar buildings and section dividers are not included in the 15 pages of content.
3 Should the hard copies have physical divider tabs for each section? Or is creating a tab/bookmark for each section in the PDF version sufficient?	Hard copies should have physical divider tabs for each section. PDF version should have tab/bookmark for each section.
4 For RFP item 2.2c, can we include additional information in an appendix at the end of the document?	Yes, note information is in the Appendix
5 - The proposal is due 2/18 by 4pm EST in PDF and hard copy format. Can the hard copies arrive the following Monday (2/21), or should both be received by HPL prior to 4pm on 2/18?	Electronic submissions must be received by 2/18/22 @ 4:00pm EST. Hard copies must be post marked and sent by 2/18/22 and received by 2/21/22 Monday @ 4:00pm EST.

